

## Volunteer Positions at the CSA

### **Position: Support Group Lead – Francophone Quebec**

**Description:** The CSA is currently seeking dedicated volunteers interested in becoming Support Group Leaders for virtual support groups in new regions. This volunteer role presents a great opportunity to give back to others and make a positive impact within the Spondyloarthritis community. If you have the qualities of a compassionate leader and are ready to lead with dedication and passion, this is an amazing opportunity for you.

#### **Responsibilities:**

- Create a safe and inclusive environment for participants to share their experiences, provide emotional support, and exchange helpful information.
- Offer guidance and resources to support group participants, helping them navigate challenges, find information, and access relevant resources.
- Plan and lead discussions on relevant topics related to Spondyloarthritis, such as treatment options, self-care strategies, and coping mechanisms. Encourage group participation, active listening, and the sharing of personal experiences.
- Arrange virtual meeting schedules, send out meeting reminders, and provide technical support to ensure smooth and successful virtual support group sessions.

### **Position: Fundraising Ambassador**

**Description:** Join our team as a Fundraising Ambassador for the CSA. Your mission will be to seek sponsorship and in-kind support for the CSA and for fundraising events. Your fundraising expertise and persuasive abilities will play a significant role in advancing our mission and empowering those we serve. Your main responsibilities will be to identify and approach potential sponsors and partners, and cultivate relationships with businesses, organizations, and individuals, effectively conveying the impact of their support on our mission.

### **Position: Volunteer Engagement Specialist**

**Description:** Join our team as a Volunteer Engagement Specialist and play a crucial role in welcoming and integrating volunteers into our organization. As the Volunteer Engagement Specialist, you will be responsible for ensuring a smooth and positive onboarding experience for our valued volunteers.

#### **Responsibilities:**



- Identify volunteer needs and develop effective recruitment strategies.
- Coordinate the screening and selection process, including reviewing applications and conducting interviews.
- Develop and deliver comprehensive orientation sessions for new volunteers, providing them with a clear understanding of the CSA's mission, values, and expectations.
- Serve as the main point of contact for new volunteers, addressing their questions, concerns, and providing guidance throughout the onboarding process.
- Maintain accurate records of volunteer information, onboarding progress, and training completion.

### **Position: Program Specialist and Education Lead**

**Description:** Join our team as a Program Specialist and Education Lead! You will play a vital role in overseeing the development of valuable resources and leading educational initiatives. This volunteer position offers an exciting opportunity to contribute to the growth and impact of our organization, making a difference in the lives of individuals affected by Spondyloarthritis. If you are passionate about resource development, education, and empowering others, this is the perfect volunteer role for you.

### **Responsibilities:**

- Lead the development of educational materials, resources, and tools for individuals affected by Spondyloarthritis.
- Plan and coordinate workshops, webinars, and educational campaigns to provide valuable information and promote self-management strategies.
- Oversee the creation, review, and editing of evidence-based and accessible educational content.
- Establish collaborative partnerships with healthcare professionals and patient advocacy groups to enhance the reach and impact of educational initiatives.

